

The background of the image is a close-up, low-angle shot of the front of a white Mercedes-Benz truck. The truck's grille, featuring the Mercedes-Benz star emblem, and its headlights are visible. A large, semi-transparent yellow graphic with three wavy, mountain-like peaks is superimposed over the center of the image, serving as a backdrop for the text.

LOGISTICS INSTRUCTIONS

SUISSE CARAVAN SALON 2026

LOGISTICS INSTRUCTIONS FOR BERNEXPO AG

Welcome to BERNEXPO AG's TransITfair logistics portal, which has been specifically designed for planning and managing your events. Here, you can book your own time slots for accessing and leaving the site free of charge – so you can minimise waiting times and schedule your setup and dismantling activities efficiently.

Please contact us if you have any questions or if anything is unclear:
(The logistics opening hours are the same as the delivery times)

BERNEXPO AG Logistics

Logistics helpline
logistik@bernexpo.ch
+41 31 340 12 12

General requests SCS 2026

Suisse Caravan Salon exhibition team
suissecaravansalon@bernexpo.ch
+41 31 340 11 11

1	Driving onto the exhibition premises	4
1.1	Set-up and dismantling – booking a time slot	4
1.2	Implementation: No booking of time slots necessary	4

2	Booking, amending or cancelling time slots	4
2.1	Vehicles (for material and product deliveries)	4
2.2	Self-propelled exhibits	4
2.3	Assembly/cleaning vehicles (no trucks)	5
2.4	General information	5

3	Booking a forklift truck	5
----------	---------------------------------------	----------

4	Sector plan	6
----------	--------------------------	----------

5	Waiting area	7
----------	---------------------------	----------

6	Set-up, implementation and dismantling information	8
6.1	Sector red Hall 2.0 / 2.1 / 2.2 / 3.0 / 3.1 / 3.2	8
6.2	Sector green Hall 1.2.....	10
6.3	Sector grey Tent halls 10/11 and outdoor area	11
6.4	Sector yellow Hall 6.0 (Cube).....	14
6.5	Sector orange	15

7	Extended set-up/dismantling	16
----------	--	-----------

8	Parking spaces	17
8.1	Parking options during assembly/dismantling and implementation	17
8.2	Parking prices	18
8.3	Truck parking.....	18

9	Directions to BERNEXPO	19
----------	-------------------------------------	-----------

10	Empty containers	20
10.1	Logistics policy for empty containers.....	20
10.2	Categories for empty containers	20

11	Customs formalities	21
-----------	----------------------------------	-----------

12	Attachment:.....	22
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1 Driving onto the exhibition premises

1.1 Set-up and dismantling – booking a time slot

- It is only possible to drive onto the exhibition premises (for deliveries and pick-ups) if you have booked a time slot (date and time) and received valid confirmation.

1.2 Implementation: No booking of time slots necessary

- There will be no logistics services (forklifts, etc.) available during the trade fair.
- There is no access for deliveries to the trade fair in the evenings. In emergencies, this is only possible by telephone arrangement.
- Delivery trucks which are still on the site after the deadline (see chapter 6, section “Implementation”, point “Access times”) will be removed at the owner's expense.

2 Booking, amending or cancelling time slots

Time slots can be booked on the TransITfair logistics portal via the following link:

- bernexpo.transit-fair.com (anmelden via OpenID Connect)

2.1 Vehicles (for material and product deliveries)

- One time slot must be booked per vehicle (vehicles with a trailer only require one time slot and need to be booked in the correct vehicle category – based on the combined length of the vehicle and trailer).
- After booking, you will receive a confirmation. Please print this confirmation or save it on a mobile device, as you will need to show it when arriving at the exhibition premises.
- It is not permitted to leave the vehicle on the premises for longer than the time booked.
- The material has to be unloaded at the docks.
- It is **NOT** allowed to drive the vehicle into the halls, the vehicle must be unloaded in the delivery area and the material must be transported into the hall.
- It is **not** permitted to park in the halls/on stand areas. Please use the reserved parking spaces on the BERNEXPO site.

2.2 Self-propelled exhibits

- All vehicles driven by road straight to the trade fair booth where they will be exhibited are considered self-propelled exhibits (e.g. exhibited vehicles, show trucks, food trucks, etc.)
- There are **no time slots** required for the entry and exit of self-propelled items during assembly and dismantling, however, the “**Exhibition vehicle delivery document**” must be completed and carried
- The document “**Exhibition vehicle delivery document**” must be completed once. The form (see attachment, chapter 12) can be used for all exhibits together.
- The “Exhibition vehicle delivery document” must be carried with each individual “exhibit” and presented when entering the exhibition grounds.

2.3 Assembly/cleaning vehicles (no trucks)

- Assembly and cleaning vehicles are permitted to drive onto their own stand space, as long as
 - a.) the escape routes are not blocked
 - b.) the vehicle has enough space on the stand area.
- A time slot booking must be booked in TransITfair. The document has to be presented at the check-point.
- **No** vehicles are allowed in the halls/stand areas overnight and must be driven out of the hall by the end of the daily **delivery time** at the very latest. Please use the designated parking spaces on the BERNEXPO AG site.

2.4 General information

- The time slots can be booked free of charge and are binding. Due to the very limited space available at the moment, there are no waiting areas on or around the exhibition premises. Please arrive exactly on time at the entrance to the exhibition premises on the date you have booked (see the "Directions" section).
- The loading and unloading time per vehicle is different and can be selected when booking.
- Please postpone or cancel your booked time slots promptly yourself on the portal. BERNEXPO AG reserves the right to charge a fee for repeatedly unused time slot bookings.
- Detailed instructions for the registration process can be found on the TransITfair logistics portal (see top right: Help documents).

3 Booking a forklift truck

Loading and unloading with forklift trucks to/from the booth is carried out exclusively by BERNEXPO.

When booking your time slot, please order any loading/unloading assistance you will need.

Please note that we can only lift items up to a total weight of 5 tons.

Orders with special dimensions or weights (e.g. containers, excess length or excess weight) must be booked in **advance** with BERNEXPO Logistics. Please note that additional costs may be charged for this.

Vehicle unloading and loading is to and from the booth. This service is logged electronically based on reported hours. The cost is CHF 207 per hour, billed at 15-minute intervals.

This is effectively billed based on the hours reported electronically by the BERNEXPO AG staff at the site. The cost will be added to the final invoice issued after the end of the trade fair.

For forklift work directly on the exhibition booth, independent of unloading/loading, a separate order must be placed via the logistics portal, at the checkpoint or at the exhibition office in Hall 2.1.

4 Sector plan



5 Waiting area

The waiting room can **only be used on request**.

Requests must be sent by email to suissecaravansalon@bernexpo.ch by **October 1, 2026**, at the latest.

The waiting area will be available for the delivery of exhibits starting **Monday, October 12, 2026, from 7:00 a.m. to 17 :00**

Important note:

Only the registered number of exhibits may be parked in the waiting room.

6 Set-up, implementation and dismantling information

6.1 Sector red

Hall 2.0 / 2.1 / 2.2 / 3.0 / 3.1 / 3.2

Set-up

Important note

- ➔ Requests for early construction will only be processed through **September 16, 2026**. All requests received after that date will be rejected.
- ➔ After the official "Time slot deliveries (checkpoint, forklift)" the deliveries are **CLOSED!**

Date	Setup times in the halls	Time slot deliveries (checkpoint, forklift) Mandatory time slot booking	Craftsman services	Exhibition office Opening hours
Fri, 16.10.2026	07:00 - 20:00	07:00 - 18:00	07:00 - 17:00	07:00 - 17:00
Sat, 17.10.2026	on request	No Time slot deliveries	No Craftsman services	Closed
Sun, 18.10.2026	on request	No Time slot deliveries	No Craftsman services	Closed
Mon, 19.10.2026	07:00 - 20:00	07:00 - 18:00	07:00 - 17:00	07:00 - 17:00
Tue, 20.10.2026	07:00 - 20:00	07:00 - 18:00	07:00 - 17:00	07:00 - 17:00
Wed, 21.10.2026	07:00 - 20:00	07:00 - 18:00	07:00 - 17:00	07:00 - 19:00

Implementation (during the trade fair)

Date	Delivery times	Access times Without time slot	Craftsman services	Exhibition office Opening hours
Thu, 22.10.2026	07:30 - 09:15 according to Securitas instructions	07:30 - 09:15 according to Securitas instructions	07:30 - 17:00	07:30 - 19:00
Fri, 23.10.2026 - Sun, 25.10.2026	08:15 - 09:15 according to Securitas instructions	08:15 - 09:15 according to Securitas instructions	08:15 - 17:00	08:15 - 19:00
Mon, 26.10.2026	08:15 - 09:15 according to Securitas instructions	08:15 - 09:15 according to Securitas instructions	08:15 - 17:00	08:15 – 20:00

Dismantling

Date	Dismantling times in the halls	Time slot deliveries (checkpoint, forklift) Mandatory time slot booking	Craftsman services	Exhibition office Opening hours
Mon, 26.10.2026	18:15 - 00:00	19:00 - 22:00	18:00 - 20:00	08:15 – 20:00
Tue, 27.10.2026	00:00 - 17:00	07:00 - 17:00	07:00 - 17:00	07:00 - 17:00

6.2 Sector green

Hall 1.2

Set-up

Important note

- Requests for early construction will only be processed through **September 16, 2026**. All requests received after that date will be rejected.
- After the official "Time slot deliveries (checkpoint, forklift)" the deliveries are **CLOSED!**

Date	Setup times in the halls	Time slot deliveries (checkpoint, forklift) Mandatory time slot booking	Craftsman services	Exhibition office Opening hours
Tue, 20.10.2026	12:00 - 20:00	12:00 - 18:00	12:00 - 17:00	07:00 - 17:00
Wed, 21.10.2026	07:00 - 20:00	07:00 - 18:00	07:00 - 17:00	07:00 - 19:00

Implementation (during the trade fair)

Date	Delivery times	Access times Without time slot	Craftsman services	Exhibition office Opening hours
Thu, 22.10.2026	07:30 - 09:15 according to Securitas instructions	07:30 - 09:15 according to Securitas instructions	07:30 - 17:00	07:30 - 19:00
Fri, 23.10.2026 - Sun, 25.10.2026	08:15 - 09:15 according to Securitas instructions	08:15 - 09:15 according to Securitas instructions	08:15 - 17:00	08:15 - 19:00
Mon, 26.10.2026	08:15 - 09:15 according to Securitas instructions	08:15 - 09:15 according to Securitas instructions	08:15 - 17:00	08:15 - 20:00

Dismantling

Date	Dismantling times in the halls	Time slot deliveries (checkpoint, forklift) Mandatory time slot booking	Craftsman services	Exhibition office Opening hours
Mon, 26.10.2026	18:15 - 00:00	19:00 - 22:00	18:00 - 20:00	08:15 - 20:00
Tue, 27.10.2026	00:00 - 17:00	07:00 - 17:00	07:00 - 17:00	07:00 - 17:00

6.3 Sector grey

Tent halls 10/11 and outdoor area

Set-up

Important note

- Requests for early construction will only be processed through **September 16, 2026**. All requests received after that date will be rejected.
- After the official "Time slot deliveries (checkpoint, forklift)" the deliveries are **CLOSED!**

Date	Setup times in the halls	Time slot deliveries (checkpoint, forklift) Mandatory time slot booking	Craftsman services	Exhibition office Opening hours
Mon, 19.10.2026	07:00 - 20:00	07:00 - 18:00	07:00 - 17:00	07:00 - 17:00
Tue, 20.10.2026	07:00 - 20:00	07:00 - 18:00	07:00 - 17:00	07:00 - 17:00
Wed, 21.10.2026	07:00 - 20:00	07:00 - 18:00	07:00 - 17:00	07:00 - 19:00

Implementation (during the trade fair)

Date	Delivery times	Access times Without time slot	Craftsman services	Exhibition office Opening hours
Thu, 22.10.2026	07:30 - 09:15 according to Securitas instructions	07:30 - 09:15 according to Securitas instructions	07:30 - 17:00	07:30 - 19:00
Fri, 23.10.2026 - Sun, 25.10.2026	08:15 - 09:15 according to Securitas instructions	08:15 - 09:15 according to Securitas instructions	08:15 - 17:00	08:15 - 19:00
Mon, 26.10.2026	08:15 - 09:15 according to Securitas instructions	08:15 - 09:15 according to Securitas instructions	08:15 - 17:00	08:15 – 20:00

Dismantling

Date	Dismantling times in the halls	Time slot deliveries (checkpoint, forklift) Mandatory time slot booking	Craftsman services	Exhibition office Opening hours
Mon, 26.10.2026	18:15 - 00:00	19:00 - 22:00	18:00 - 20:00	08:15 – 20:00
Tue, 27.10.2026	00:00 - 17:00	07:00 - 17:00	07:00 - 17:00	07:00 - 17:00

Sector blue

Hall 4.0 (Stage)

Set-up

Important note

- ➔ Requests for early construction will only be processed through **September 16, 2026**. All requests received after that date will be rejected.
- ➔ After the official "Time slot deliveries (checkpoint, forklift)" the deliveries are **CLOSED!**

Date	Setup times in the halls	Time slot deliveries (checkpoint, forklift) Mandatory time slot booking	Craftsman services	Exhibition office Opening hours
Mon, 19.10.2026	07:00 - 20:00	07:00 - 18:00	07:00 - 17:00	07:00 - 17:00
Tue, 20.10.2026	07:00 - 20:00	07:00 - 18:00	07:00 - 17:00	07:00 - 17:00
Wed, 21.10.2026	07:00 - 20:00	07:00 - 18:00	07:00 - 17:00	07:00 - 19:00

Implementation (during the trade fair)

Date	Delivery times	Access times Without time slot	Craftsman services	Exhibition office Opening hours
Thu, 22.10.2026	07:30 - 09:15 according to Securitas instructions	07:30 - 09:15 according to Securitas instructions	07:30 - 17:00	07:30 - 19:00
Fri, 23.10.2026 - Sun, 25.10.2026	08:15 - 09:15 according to Securitas instructions	08:15 - 09:15 according to Securitas instructions	08:15 - 17:00	08:15 - 19:00
Mon, 26.10.2026	08:15 - 09:15 according to Securitas instructions	08:15 - 09:15 according to Securitas instructions	08:15 - 17:00	08:15 - 20:00

Dismantling

Date	Dismantling times in the halls	Time slot deliveries (checkpoint, forklift) Mandatory time slot booking	Craftsman services	Exhibition office Opening hours
Mon, 26.10.2026	18:15 - 00:00	19:00 - 22:00	18:00 - 20:00	08:15 - 20:00
Tue, 27.10.2026	00:00 - 17:00	07:00 - 17:00	07:00 - 17:00	07:00 - 17:00

6.4 Sector yellow

Hall 6.0 (Cube & Foyer)

Set-up

Important note

- Requests for early construction will only be processed through **September 16, 2026**. All requests received after that date will be rejected.
- After the official "Time slot deliveries (checkpoint, forklift)" the deliveries are **CLOSED!**
- **The stand package booths may only begin construction from Wednesday, 21.10.2026, at 12:00 noon.**

Date	Setup times in the halls	Time slot deliveries (checkpoint, forklift) Mandatory time slot booking	Craftsman services	Exhibition office Opening hours
Tue, 20.10.2026	07:00 - 20:00	07:00 - 18:00	07:00 - 17:00	07:00 - 17:00
Wed, 21.10.2026	07:00 - 20:00	07:00 - 18:00	07:00 - 17:00	07:00 - 19:00

Implementation (during the trade fair)

Date	Delivery times	Access times Without time slot	Craftsman services	Exhibition office Opening hours
Thu, 22.10.2026	07:30 - 09:15 according to Securitas instructions	07:30 - 09:15 according to Securitas instructions	07:30 - 17:00	07:30 - 19:00
Fri, 23.10.2026 - Sun, 25.10.2026	08:15 - 09:15 according to Securitas instructions	08:15 - 09:15 according to Securitas instructions	08:15 - 17:00	08:15 - 19:00
Mon, 26.10.2026	08:15 - 09:15 according to Securitas instructions	08:15 - 09:15 according to Securitas instructions	08:15 - 17:00	08:15 - 20:00

Dismantling

The stand package booths **have to be completely empty by Monday, 26.10.2026, 22:00 p.m. at the latest!**

Date	Dismantling times in the halls	Time slot deliveries (checkpoint, forklift) Mandatory time slot booking	Craftsman services	Exhibition office Opening hours
Mon, 26.10.2026	18:15 - 00:00	19:00 - 22:00	18:00 - 20:00	08:15 - 20:00
Tue, 27.10.2026	00:00 - 12:00	06:00 - 12:00	07:00 - 12:00	07:00 - 12:00

6.5 Sector orange

Set-up

Important note

- Requests for early construction will only be processed through **September 16, 2026**. All requests received after that date will be rejected.
- After the official "Time slot deliveries (checkpoint, forklift)" the deliveries are **CLOSED!**

Date	Setup times in the halls	Time slot deliveries (checkpoint, forklift) Mandatory time slot booking	Craftsman services	Exhibition office Opening hours
Tue, 20.10.2026	07:00 - 20:00	07:00 - 18:00	07:00 - 17:00	07:00 - 17:00
Wed, 21.10.2026	07:00 - 20:00	07:00 - 18:00	07:00 - 17:00	07:00 - 19:00

Implementation (during the trade fair)

Date	Delivery times	Access times Without time slot	Craftsman services	Exhibition office Opening hours
Thu, 22.10.2026	07:30 - 09:15 according to Securitas instructions	07:30 - 09:15 according to Securitas instructions	07:30 - 17:00	07:30 - 19:00
Fri, 23.10.2026 - Sun, 25.10.2026	08:15 - 09:15 according to Securitas instructions	08:15 - 09:15 according to Securitas instructions	08:15 - 17:00	08:15 - 19:00
Mon, 26.10.2026	08:15 - 09:15 according to Securitas instructions	08:15 - 09:15 according to Securitas instructions	08:15 - 17:00	08:15 - 20:00

Dismantling

Date	Dismantling times in the halls	Time slot deliveries (checkpoint, forklift) Mandatory time slot booking	Craftsman services	Exhibition office Opening hours
Mon, 26.10.2026	18:15 - 00:00	19:00 - 22:00	18:00 - 20:00	08:15 - 20:00
Tue, 27.10.2026	00:00 - 17:00	07:00 - 17:00	07:00 - 17:00	07:00 - 17:00

7 Extended set-up/dismantling

Working hours can be extended until 10.00 pm. This must be authorised in advance by the exhibition team (Exhibition Office Hall 2.1). This is **chargeable at (100 CHF/h)** and will be invoiced.

Requests for earlier installation will only be processed through September 16, 2026. All requests received after that date will be rejected.

8 Parking spaces

8.1 Parking options during assembly/dismantling and implementation

All parking spaces on the BERNEXPO site are chargeable. Parking tickets can be purchased in cash at our parking meters or via app (paybyphone, parkingpay, easypark, PrestoPark, Park&Pay, Twint).

The following parking options are available for cars and vans:

- **Expo-Parking P8** Parking garage for cars (maximum height up to 2.10m, **without trailer**)
- **Car parking P6** Parking for vehicles with/without trailers up to 3.5 tons and total height over 2.10m



Important note

- ➔ Parking is not permitted on the delivery ramps, in the exhibition halls or anywhere on the exhibition premises.
- ➔ You will need a time slot to drive onto the exhibition premises, which you can book yourself free of charge on the logistics portal.

8.2 Parking prices

Parking spaces	First 30 minutes	For every additional 30 minutes	Hourly rate	Daily rate
Expo-Parking P8 under 2.10m, under 3.5to (without trailer)	CHF 2.20	CHF 2.20	CHF 4.40	CHF 44.00
Parking space P6 Parking space for cars	-	-	CHF 3.60	CHF 36.00
Parking space P6 Vehicles with trailers and total height over 2.10m, max. 3.5to	-	-	CHF 4.20	CHF 42.00

8.3 Truck parking

It is not possible to park trucks on the BERNEXPO site. Trucks can be parked for a fee on the premises of MORAND Transporte AG in 3053 Lätti. Truck parking spaces are limited. Arrangements can be made directly via MORAND Transporte AG.

MORAND Transporte AG

Gewerbestrasse 3-5, 3053 Lätti

+41 31 869 11 96

info@morandtransporte.ch

9 Directions to BERNEXPO



10 Empty containers

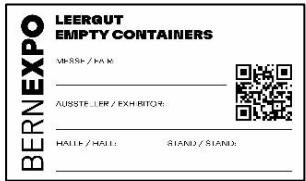
You can order or register storage for empty or full containers in advance through the Online-Service-Center at BERNEXPO AG or directly on-site at the exhibition office (Hall 2.1).

Standard	is delivered to the stand in the night after the exhibition closes
Express	will be delivered to the stand 2 hours after the exhibition closes
Full containers	Return according to the agreed return date (earliest two hours after the official end of the fair, otherwise “Express” must be booked)

10.1 Logistics policy for empty containers

- ➔ No empty containers may be stored on the booths or around the booth areas.
- ➔ No empty containers may be stored on the booths or around the booth area due to applicable safety regulations.
- ➔ It is not possible to store empty containers yourself on the BERNEXPO AG site.
- ➔ If BERNEXPO AG is not commissioned to store the empty containers, you must also book a suitable time slot for the removal/supply of empty containers on the logistics portal.
- ➔ After return transportation, the items must be checked for completeness and condition. Any complaints must be reported to the empties partner immediately or within 24 hours.
- ➔ In case of incorrectly delivered or missing items, please contact the employees directly.
- ➔ Empty and full containers must be packed in a transportable manner or securely fastened prior to collection. In the event of inadequate packaging and/or securing, any subsequent work carried out by logistics staff will be charged at cost.

10.2 Categories for empty containers

Categorie	Specification	Marking
Standart CHF 61.00/m3 excluding VAT	Delivery until the first official dismantling day (not the last day of the fair)	
Express CHF 92.00/m3 excluding VAT	Delivery within the first two hours after the official end of the fair	
Full containers CHF 77.00/m3 excluding VAT	Delivery by the specified return date (earliest two hours after the official end of the fair, otherwise “Express” must be booked)	

11 Customs formalities

- ➔ All goods imported from abroad are subject to Swiss customs legislation. This means the goods must be assessed, and the import duties will need to be secured until the imported goods have left Switzerland again.
- ➔ There is no permanently staffed customs office at the BERNEXPO AG trade fair venue, so customs clearance is not possible at the site. You must complete customs clearance at a border customs office upon entering the country as early as possible or get your haulier to organise it.
- ➔ Please contact the service department at the Aarau Customs Inspectorate if you have any questions:

Zoll Mitte
Erlenstrasse 35a
2555 Brugg
+41 58 463 90 18
douane.centre@bazg.admin.ch

Please contact us if you have any questions or if anything is unclear: (Our opening hours are the same as the set-up and dismantling times)

BERNEXPO AG Logistics

Logistics helpline
logistik@bernexpo.ch
+41 31 340 12 12

BERNEXPO

Lieferschein Ausstellungsfahrzeug

Veranstaltung: SUISSE CARAVAN SALON 2025

Halle:

Stand:

Aussteller:

Telefon Nr.:

Herzlich Willkommen!

A warm welcome!

Bitte den Lieferschein gut sichtbar im Fahrzeug hinterlegen.

Please place this delivery note in the vehicle so that it is clearly visible.

Allgemeine Informationen / general information:

Die Öffnungszeiten des Checkpoints entnehmen Sie bitte den im Voraus versendeten Messeinformationen (Logistikkonzept).

For the opening times of the checkpoint please refer to the fair information.

Die Zufahrt für die Anlieferung der Ausstellungsfahrzeuge erfolgt wie gewohnt über den Checkpoint direkt zum Stand. Es muss kein Zeitslot gebucht werden. Der Fahrer/die Fahrerin muss jedoch diesen Lieferschein der Ausstellungsfahrzeuge vorweisen können.

Access for the delivery of the exhibition vehicles is as usual via the Checkpoint directly to the stand, but no time slot needs to be booked. However, the driver must be able to show this delivery notes for the exhibition vehicle(s).

Frühzeitig angelieferte und/oder widerrechtlich ausserhalb der vorgesehenen Flächen abgestellte Ausstellungsfahrzeuge werden kostenpflichtig abgeschleppt.

Exhibition vehicles delivered too early and/or illegally parked outside the designated areas will be towed for a fee.

BERNEXPO AG
Helpline Logistik

Telefon/ phone:
Email:

+41 31 340 12 12
logistik@bernexpo.ch

Montag-Freitag
8:00 - 17:00 Uhr